



## EMU Faculty of Pharmacy -Hospital Pharmacy Practice

*Following questions must be answered respectively with specified format (Word Format, Times New Roman font, 12 font size) by the student if student has done his/her traineeship within the scope of hospital pharmacy practice:*

1. Give a brief information about the hospital that you have practiced your traineeship, on following points:

Type of hospital (either it is University hospital, private hospital, or research hospital etc.)

Name of hospital and number of its services, polyclinics and intensive care units?

2. Describe the **hospital pharmacy unite** that you have practiced your traineeship, by giving information on following subjects:
  - a. The number of pharmacists, clinical pharmacists and pharmacologists working in hospital pharmacy.
  - b. The duties and responsibilities of the pharmacist as a health care staff in hospital pharmacy.
  - c. The number, qualifications and responsibilities of support staff.
  - d. The location of the pharmacy inside of hospital, sections of the pharmacy and the functions of these sections.
  - e. Classification of the medicines, their placement on the shelves and storage system.

- f. The tools and equipment used at hospital pharmacy.
  - g. Working hours and shift system of the hospital pharmacy.
  - h. The average daily number of prescriptions prepared by the hospital pharmacy.
3. How the purchasing procedures are working for medicines and medical equipment?
- a. Explain the role of pharmacist in buying-process and decision-process.
  - b. How the regulation and recording of documents for purchased medicines and medical devices are done?
4. How the medicines and medical devices written on doctor's prescriptions, instructions / request forms are prepared and distributed? Please include more detailed information on following subjects:
- a. Medication delivery system within hospital (dose-unit, ect.)
  - b. The parts of the prescription or the doctor's instructions / request form
  - c. Preparing and control of written prescription or doctor's instructions / request forms
5. How the narcotic drugs are recorded and stored?
6. Does Hospital Formulary is developed and updated?
7. In which committees of hospital, pharmacist has a role or has a membership? (Ex. Infection committee, ect)
8. Which safety precautions should be taken while working with Psychotropic medicals?
9. How intravenous solutions and the cytotoxic drugs are prepared?
10. How cleanliness and hygiene conditions are ensured within hospital pharmacy?
11. How the correct use of refrigerator is enabled and how the medicines need to be stored in the refrigerator?

12. How the measurement of temperature and humidity is conducted within hospital pharmacy?

13. How the routine calibration is performed of weighing instruments as refrigerator, thermometer and hygrometer.

14. Which medicines must be retained in the hospital pharmacy?

15. How the specific processes are implemented to "high-risk pharmaceuticals" (Ex. packaging, labeling with specific warnings, etc).

16. Please indicate the required special storage conditions for (Ex. Away from light, refrigerated, dry place, etc.) specific medicines as well as their storage processes.

17. How the pharmaceutical care services are provided in the pharmacy, especially in:

- a. Drug consulting
- b. Rational drug use
- c. Drug – drug, drug- illness, drug-food interactions

18. Describe how the computer-supported services are carried out in the Hospital pharmacy?

19. How the stock and the expiration date of the pharmaceuticals and the medical devices are controlled?

20. How the relationship between pharmacists and the clinical services are accomplished;

- a. How often physicians working in clinics are consulting their pharmacist?
- b. What are the main issues related to medicines most frequently consulted to pharmacists?

21. Provide information about the preparation of magistral medicines in the hospital pharmacy, as well as

- a. Weighing of raw materials and end-products in hospital pharmacy
- b. The usage of weighing instruments in hospital pharmacy.

c. Preparation and packaging of magistral medicines in the hospital pharmacy.

22. How the reporting procedure is established and notified to "Pharmacovigilance Center" after a drug side effect information is received from a patient?

23. Which audits are carried out in the hospital pharmacy; from which institutions, and how often they are audited?

24. Is there a section related to Phytopharmacy within the pharmacy unite of hospital?

